

## St. Anne Conquest 2020 Re-start Plan

The Conquest Boys Club has been providing quality youth programming at St. Anne Parish for almost 15 years. We are preparing for and are excited once again to start another Conquest year in September. Understanding the current COVID-19 environment, we have prepared the following re-start plan that will guide our planning efforts in order to reflect the realities of COVID-19 in our programming.

This plan will reflect how we plan to provide our program at St. Anne and the mitigation strategies that we will employ. All mitigation strategies will be in compliance with the re-open Saskatchewan plan and the SHA direction.

### Mitigation Strategies

#### 1. General Hygiene

- Frequent handwashing
- Coughing/sneezing etiquette
- Avoid touching face
- Directions to stay home when feeling ill
- Easy access to hand sanitizers



#### 2. Physical Distancing

- Redesign activities
- Utilize different spaces in the church to separate age groups.
- Spacing strategies for group activities.



#### 3. Disinfecting spaces/surfaces

- Implement increased cleaning frequency.
- Cleaning protocol at the end of the evening.
- Adult leader responsibility.



#### 4. Administrative Controls

- Protocols for entering the building at the beginning of the night.
- Assigned roles for adult staff to ensure protocol adherence.
- Communication to parents.
- Training



We will educate our adult mentors, youth leaders, participants and families on the processes for mitigating the spread of COVID-19. Conquest adult mentors, youth leaders, participants and families share the responsibility of ensuring the safety of everyone involved by ensuring the protocols and expectations are followed.

### 1. Pre-meeting

Conquest meetings are Wednesday nights 6:30pm-8:30pm (3 groups K to grade 6) and Fridays 6:00pm-9:00pm (2 groups grade 7 through high school) and we would like to begin September 16<sup>th</sup>, 2020. We would use the two weeks prior to start for adult and youth leader training. On meeting nights, normal pre-meeting activity includes adult and youth leaders arriving early to unlock and set up. Then kids arrive for the start of the meeting. Parents sometimes enter the building prior to the start of the meeting either to socialize or to speak with adult leaders.

**Mitigation Strategies:**

- Adult leaders – planning meetings have already begun and role assignment will be in place to ensure successful and safe execution of each evening. Role assignment will focus on who the decision-makers are for each meeting, who monitors application of protocols during the meeting, who is in charge of the cleaning process, protocol in the event that an adult or child exhibits COVID-19 symptoms during a Club meeting.
- Communication of the plan to families will take place in early September that will outline the Club's plans and will outline the expectations of the parents.
- Expectations of the adult and youth leaders will be included in the leader training to take place in early September.
- Communication to Conquest participants regarding expectations will take place every meeting and reinforced as deemed necessary.
- Drop off – parents will be asked to drop off their son(s). If they want to talk to one of the adult leaders, this will be asked to be arranged outside of meeting times so as to avoid the face to face contact at the meeting.
- Entry into the Club night will consist of various stages. A volunteer will assess each boy as they arrive. Boys who arrive with a cough or appear sick will not be permitted to enter the gym and the registration area.
- Pre-meeting preparation will include:
  - Propping open the doors for areas that will be used to minimize touch points.
  - Setting up various hand sanitizer locations (the Club will provide hand sanitizer).
  - Scanning all areas to ensure safe flow of movement can occur.
  - Setting up Club greeters at entry to guide kids properly.

**2. Meeting**

We are planning on providing the Conquest program with all of the core activities while reflecting the realities of COVID-19 requirements. We are giving focus to group sizes, cleanliness and physical distancing. On arrival at St. Anne for their weekly meeting, the boys currently sign in at a registration table then proceed to their specific age group. The night starts with an opening prayer with the three different age groups together. Then each of the age groups split up and conduct their activities.

**Mitigation strategies:**

- Group separation (we will not have all boys together at any point)
- Frequent cleaning (hand washing, hand sanitizer)
- Registration - modification of the registration area will consider distancing and will include any adult that will be present for the evening. The registration process will be adapted to include a COVID-19 health assessment on arrival.
- Activity modification to reflect guidelines on physical distancing
- The schedule for the night will reflect extra time required for safe movement from activities, proper disinfection of the activity areas and hand washing.
- Activity design will be to minimize number of contact surfaces:
  - Limit the areas of usage to the gym, the gathering area and a small number of pews in the church. Access to and movement through the area outside of the office and the downstairs meeting room will be off limits.

- Use of 1 or 2 tables in the gathering area for activity. This will also minimize the contact area and allow for focused cleaning following use. The tables and chairs will be disinfected at the end of the evening.
- Proper spacing during instruction time.
- Frequent cleaning of any equipment used.
- Stage area in gym will be blocked off for use.
- Kitchen will be limited to 1 or 2 adults. No youth leaders in the kitchen.

### **3. Post-Meeting**

The normal routine following all Club meetings includes parents meeting their son in the gym, some socialization time and then departure.

#### **Mitigation strategies:**

- Parents will be asked to wait for their son outside the building. Staggered departure will be utilized to ensure that traffic through the door is managed.
- Allowance in the schedule will be provided to ensure that adequate time will be given to cleaning of all areas of use.
- Cleaning of every area of use will take place after every meeting with the proper equipment and supplies of which will be purchased and provided by the Conquest Club.
- Assignment of cleaning duties utilizing the adults present. Schedule and procedure to be set up.
- Departure of age groups will be staggered so that proper spacing can occur leaving the building.